



No. GMCA/RA(R&I)/2023/2164-69.

Dated: 25.08.2023

Circular

Subject: Issuance of Experience Certificates for Residents SR/JR/Tutor/Demonstrator)

This is for the information of all the Residents (SR/JR etc) concerning the issuance of experience certificates that in order to streamline the process for obtaining experience certificates, a minimum processing time of two weeks has been set. This has been introduced to ensure that all necessary verification and documentation procedures are thoroughly completed.

To request an experience certificate, kindly follow the steps outlined below:

1. Submit a formal written request for an experience certificate to the HoD who will forward the same after putting their remarks with reference to the work and conduct.
2. Ensure that your request includes the exact period of work in same/different departments (JR)
3. Attach supporting documents, such as appointment order, Joining Report, No Demand Certificate etc


Registrar Academics
GMC Anantnag
Registrar Academics (R&I)
Government Medical College,
Anantnag.

24/8/23

Copy to the:

1. Principal, Government Medical College, Anantnag for kind information.
2. All HoD..... Government Medical College, Anantnag for information of Residents (SR/JR/Tutor/Demonstrators).
3. Incharge website, Government Medical College, Anantnag for uploading the notice on college website.
4. All notice boards.
5. Office record File.