



**OFFICE OF THE PRINCIPAL  
GOVERNMENT MEDICAL COLLEGE ANANTNAG  
Main Campus Dialgam**

1. The Verification Committee
2. The Medical Officer Stores  
Main Stores/MMABM/MCCH/RHTC Sagam/UHTC Brakpora


No:-GMCA/Accts/2023/2023-34

Dated:-18-03-2023

Subject: - Physical verification of the items and payments thereof  
Sir,

It has been observed that considerable delay is taking place in verification of the items to be received as per different supply orders, which results in delay of payments to the concerned suppliers. However it is mandatory to make time bound payments under GeM and booking of such expenditure during the current financial year.

As such, it is impressed upon all the concerned to exert their role/roles well in time in disposing of their assignments so that the payments to the suppliers/vendors can be made in time and the issues arising out of non-payment to vendors and lapsing of budget during the fag end of financial year be avoided.

  
Principal  
GMC Anantnag

Copy to:-

1. Chief Accounts Officer for information.
2. Medical Superintendent Associated Hospital GMC Anantnag for information and necessary action
3. Procurement Officer GMC Anantnag for information.
4. Administrative Officer GMC Anantnag for information and necessary action
5. Deputy Medical Superintendent MCCH for information and necessary action
6. Incharge RHTC Sagam and UHTC Brakpora for information and necessary action
7. Medical Officer Stores GMC Anantnag for information and necessary action
8. Medical Officer Stores Associated Hospital MMABM GMC Anantnag for information and necessary action
9. Warden Boys and Girls Hostel, GMC Anantnag for information and necessary action.