

OFFICE OF THE PRINCIPAL
GOVERNMENT MEDICAL COLLEGE, ANANTNAG, J&K

(Main Campus Dialgam, Anantnag)

Phone No. 01932-227624

e-mail: gmcanantnag2018@gmail.com

Bid Document for Rodent Control Activities

On behalf of Lieutenant Governor, Union Territory of Jammu & Kashmir, Online tenders through GeM Portal (through www.GeM.gov.in), are invited from eligible registered authorized Service providers for the **Rodent Control Activities** at, GMC and Associated Hospitals, Anantnag.

The bid document with all information relating to the bidding process and terms and Conditions are available in the website: www.gmcanantnag.net and www.GeM.gov.in.

Bids must be accompanied with scanned copy of the Earnest Money Deposit in the shape of CDR/FDR/BG/TDR pledged to the Principal, Govt. Medical College, Anantnag, J&K.

The competent authority reserves the right to accept or reject the tenders received without assigning any reason thereof.

SD/-
Prof. (Dr.) Tariq Syed Qureshi
Principal,
Government Medical College,
Anantnag.

NO:- GMCA/Pur/201/1389-95.

Dated:26-12-2022

Copy to the:-

1. Secretary to Govt. Health & Medical Education Department , J&K, Srinagar
2. Director, Finance, Health & Medical Education Department , J&K, Srinagar
3. Joint Director, Information Department, Kashmir, Srinagar with the request to publish the NIT in two leading dailies of the UT.
4. Chief Accounts Officer, GMC, Anantnag.
5. I/C, RHTC Sagam and UHTC Brakpora AH's GMC, Anantnag.
6. Medical Superintendent, MMABM, Associated Hospital, GMC Anantnag.
7. Dy. Medical Superintendent, M&CC Hospital, AH, GMC, Anantnag.

PART-A

Bid Document for Rodent Control Activities at GMC and Associated Hospitals, Anantnag.

Instructions to the Bidders.

1. Scope of the work:-

The Agency shall have to take suitable curative measures by means of suitable chemicals to keep free the premises of various buildings (inside and upto 3 meters outside) and facilities of Associated Hospitals of GMC, Anantnag from all kinds of rodents.

The Approximate area of operation in Square ft. is as under:

The total area of Associated Hospitals for which Rodent Control and Pest Control Activities are required is as under:-

S.No.	Name of the Hospital	Approx.Area in Sq./ft. (Covered and Uncovered)
1.	MMABM AH	3,00,000
2.	M&CC Hospital	29,108
3.	UHTC Brakpora	8,000
4.	RHTC Sagam	4,840
Grand Total		3,41,951/-

Eligibility:- Only those bidders are qualified to bid who fulfill the following conditions:-

The bidder shall have:

- a)** License to sell, stock or exhibit for sale or distribution of pesticides issued by the competent authority from Agriculture Department J&K (Ministry of Agriculture);
- b)** Experience in handling Anti-Rodent, termite control and insect control operations, duly supported with completion certificates, in Govt./ Semi Govt./ Public Sector undertakings duly issued by the Competent Authority;
- c)** Certificate of registration with Labour Deptt.;
- d)** Average annual turnover of Rs. 20.00 lacs during last three years.

The services of the Agency will be required throughout the year for the given scope of the work. The bidders are necessarily required to visit MMABM/MCCH/UHTC Brakpora/RHTC Sagam Associated Hospitals, GMC, Anantnag to see the site so as to assess the quantum of work and manpower required before submitting the bids.

2. Submission of bids

The bids are to be submitted online in on GeM Portal(www.GeM.gov.in).

(3.a) Bid Submission: The bids shall be submitted on the portal with all the required documents as mentioned in tender document. The list of scanned

documents to be uploaded online in PDF format is mentioned below:-

1.	Details of bidder as per Format T1
2	Undertaking form as per Format T2
3	Annual turnover statement by Charter accountant as per Format T3
4	Notarized Affidavit as per Format T4
5	License to sell, stock or exhibit for sale or distribution of pesticides issued by the competent authority from Agriculture Department

	J&K (Ministry of Agriculture)
6	Experience in handling Anti-Rodent, termite control and insect control operations, duly supported with completion certificates, in Govt./ Semi Govt./ Public Sector undertakings duly issued by the Competent Authority
7	Certificate of registration with Labour Deptt.
8	Scanned copy of demand draft for cost of tender document and EMD.
9	Copy of pan card
10	Proof of GST registration
11	GST Clearance Certificate upto 31.03.2022
12	Signed copy of tender document as a proof of acceptance of terms and conditions of the tender.

If any of the above documents is not uploaded, the tender is liable to be rejected.

While quoting the rates, following instructions shall be kept in view:-

a) Rodent Control – Per/ Sq.Ft/Year (Annual basis) including taxes, transportation and labour etc. **However, treatment has to be provided on monthly basis.** (Bidders shall quote their rates per **sq/ft/year (annual Basis)** inclusive of all taxes and charges.).

3. EMD

The EMD shall be made in the shape of CDR/FDR/BG/TDR pledged to the Principal, Govt. Medical College, Anantnag, J&K.

EMD will be returned interest – free to the unsuccessful Bidders after the Award of Contract. No interest will be paid on the EMD under any circumstances. In the case of successful bidder, EMD will be discharged upon the bidder signing the contract and furnishing the performance security deposit or shall be allowed to be adjusted towards performance security Deposit.

4. Amendments in Bidding Documents.

At any time till **2 (Two) days** before the deadline for submission of bids, GMC, Anantnag may, for any reason, whether at own initiative or in response to a clarification requested by a prospective Bidder, modify the bidding document through amendment. All amendments will be uploaded on the website/GeM Portal regularly. GMC, Anantnag shall not be responsible to notify the amendments to individual bidders. All amendments by GMC, Anantnag till Two (Two) days before the deadline for submission of bids, shall be binding on the participatory bidders.

General Conditions of the contract.

- I. The bidders are advised to carefully examine all the terms & conditions for submitting complete and comprehensive bid. In case of any doubts, same shall be referred to the Tender Inviting Authority, in writing or through clarifications raised on GeM portal, by or before the closing date of bid submission for necessary clarifications. Failing to comply with any of the terms and conditions will lead to rejection of bid, even if it is competitive offer.
- II. All the documents to be uploaded should be self-attested, along with seal, by the authorized signatory of the bidder with seal. Authorized signatory means a person duly authorized by the competent authority viz., Proprietor/ Partner/ Managing Director/ Chairman/ Board of Directors through Power of Attorney to sign on behalf of the Firm/ Company.
- III. The same person should sign the entire correspondence, letters and documents who has signed the original bid documents. In case of change to this effect, an affidavit shall have to be submitted in support of the change.
- IV. The successful Bidder will be responsible for any untoward incident/ damage to the machinery, if it happens due to rodents during the contract period and the cost on such repairs/ replacements shall be borne by the successful Bidder.**
- V. Financial bid (Price bid) of only those Bidders shall be opened who will qualify in Technical bids on the basis of Technical Evaluation report. Date of opening of Financial Bid shall be notified separately.
- VI. Price bids should be offered **on-line only**.
- VII. Specifications in financial bid should not differ with the original tender specifications/ samples, otherwise tender may liable to be rejected.
- VIII. No conditional bids shall be accepted.
- IX. Rate contract shall be valid for a period of **twelve months** from the date of issue of approved rate contract or till such time the new rate contract comes into force.
- X. Payment:**
 - i. Payment shall be made in favour of the successful Bidder after receipt of bills, duly verified by the concerned Officers (Medical Superintendents/ Incharges of Associated Hospitals) and after deduction of Statutory dues, if any. PMC, Anantnag reserves the right to seek satisfactory performance report from the concerned Officers (Medical Superintendents/Incharges of Associated Hospitals).
 - ii. The successful bidder shall have to Produce documentary proof regarding purchase of insecticides, pesticides, of**

standard quality, from the Principal manufacturer while preferring his claim for payments.

- iii. No advance payments shall be made to the bidder;
- iv. Bills/ invoices are to be submitted in triplicate;

XI. Responsibilities of Successful Bidder:

- a) The successful bidder shall have to abide by the terms and conditions of the Bid and the approval of the contract for which an agreement shall have to be executed, in the prescribed form, on Non-Judicial Stamp Paper of Rs.100/-, with the PMC, Anantnag. Cost of stamp duty shall be borne by the bidder.
- b) The successful bidder is bound to stick on the rates once quoted by him. In addition, he shall have to abide by the standard terms and conditions as laid down in the J&K book of financial rules/ codes and the conditions as per the contract.
- c) The successful bidder shall be responsible for execution of contract in full and shall not in any case assign or sub-let approved contract or any part thereof to other party. Suitable penalty up-to 10% of the total value of a contract shall be imposed for any deviation from contractual obligation on merits of each case, which can be forfeiture of Earnest Money Deposit/ with-holding of payments pending with GMC, Anantnag or even debarring/ black listing of the bidder. The earnest money shall be forfeited if the contractor withdraws his tender or revise the prices of his offer within validity period/ refuse to comply the supply order placed on him within the validity period of offer.
- d) Ensure that the prices charged shall in no event exceed the lowest price charged by the successful bidder from any other persons/ organizations during the period of contract. If any time, during the contract period, bidder reduces the price chargeable under the contract, he shall forthwith notify such reduction to the GMC, Anantnag and the price applicable, after the date of coming into force of such reduction, shall stand correspondingly reduced.

XII. Performance Guarantee:

Within 21 days of receipt of work order/Rate contract, the successful firm shall furnish the performance guarantee of **Rs: 50,000** in the form of Bank Guarantee/TDR/FDR/CDR (from any Nationalized/Scheduled Bank) valid for sixty days beyond expiry of the contract period in favour of Principal Govt. Medical College, Anantnag.

Format T1

(To be submitted in *Part – I Technical Bid*)

Bid Document for Rodent Control Activities at GMC and Associated Hospitals, Anantnag.

Bidder Details;

Name of Firm/Contractor/Supplier	
Complete Address &	
Telephone No.	
Name of Proprietor/Partner/Managing	
Director/Director.	
Phone No:-	
Mobile No:-	
Email Id:-	
Whether the firm is a registered firm Yes/No (attached copy of certificate).	
PAN No. (enclose the attested copy of PAN Card).	
GST IN (enclose the attested copy of GST Registration Certificate).	
Whether the firm has enclosed the Bank Draft/Pay	
Order/Banker's cheque of Earnest Money Deposit.	
Whether the Firm/Agency has signed each and every page of Tender/NIT.	
Any other information, if necessary.	

UNDERTAKING

To
The Principal,
Govt. Medical College, Anantnag.

Subject: Bid for Rodent Control Activities.

Sir,

1. I/ We hereby agree to abide by all terms and conditions laid down in tender document.
2. This is to certify that I/ we before signing this bid have read and fully understood all the terms and conditions and instructions contained therein and undertake myself/ ourselves abide by the said terms and conditions.
3. I/ we agree to abide by the tendered terms & conditions.
4. I/ we declare that our financial position is sound and we are competent to execute the supplies as & when allotted.
5. I/ we declare that we will not ask/ expect any financial assistance from the Govt. of Jammu & Kashmir State.
6. We will execute the supplies strictly in accordance with the approved specifications, if approved in our favor.

In acceptance

Sig. & Seal of the Bidder along with Full address Contact No.:
e-Mail ID:

(Format T3)

ANNUAL TURN OVER STATEMENT

(In the letter Head of the Chartered Accountant)

The Annual Turnover for the last three financial years of M/S_____ who is a manufacturer/importer/distributor/stockiest of **Rodent and Insect Control Activities** are given below and certified that the statement is true and correct.

Sl. No.	. Financial Year	Turnover in Lacs (Rs) both in figures & words
1.	2019-2020	
2.	2020-2021	
3.	2021-2022	

Date:

Signature of Auditor/ Chartered Accountant

Place:

(Name in Capital)

Seal Membership No.

This turnover statement should also be supported by copies of audited annual statement of the last three financial years / Annual Report and the turnover figures mentioned above should be highlighted there.

Format T4

To be executed on Rs.10/-Non-judicial Stamp Paper duly attested by 1st Class Judicial Magistrate with the effect that :-

1. That I am the proprietor /partner/authorized signatory of M/s.

.....
2. No police case is pending against the Proprietor / partner of the Company (Agency).

(Indicate any convictions if any against the Company/firm/partner).
3. I/We have not quoted the price higher than previously supplied to any Government Institute / Organization / reputed Private Organization or DGS&D rate in recent past.
4. The documents/ catalogues alongwith authority letter etc. enclosed with the bid are genuine and have not been tampered or fabricated
5. -----(Proprietor/firm) has never blacklisted by any organization.

Name & Signature
Seal of the participating Bidder Company
Affirmation/Verification