

OFFICE OF THE PRINCIPAL
GOVERNMENT MEDICAL COLLEGE, ANANTNAG, J&K

(Main Campus Dialgam, Anantnag)

Phone No. 01932-227624

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Tender Notice No:18 GMCA of 2024

Dated: 03-12-2024

On behalf of Lieutenant Governor, Union Territory of Jammu and Kashmir Online tenders through JK tenders Portal are invited from the registered, reputed, and licensed agencies for **Serving Diet to Pregnant ladies at M&CCH, Associated Hospital Govt. Medical College, Anantnag.**

Important Dates and Cost of EMD & Tender Fee:

S.No	Particulars	Date and Time	
01	Date & Time of floating of bid	06-12-2024	04:00 PM
02	Date & time of online bid submission (Any query to clear can be done through e-mail id on gmcanantnag2018@gmail.com upto 07-12-2024 02:00 PM	Start date & Time	End Date & time
		07-12-2024 04:00 PM	17-12-2024 upto 12:00 noon
03	Date & time of online Technical Bid opening	18-12-2024 02:00 PM	
04	Earnest Money Deposit pledged to Principal Govt. Medical College, Anantnag.	Rs. 50,000	
05	Cost of tender document pledged to Principal Govt. Medical College, Anantnag.	Rs 1000	

The bidding documents consisting of qualifying information, eligibility criteria and detailed terms and conditions of contract can be downloaded from official website www.gmcanantnag.net. or online portal www.jktenders.gov.in.

The competent authority reserves the right to accept or reject the tenders received without assigning any reason thereof.

Sd/-

Prof. Dr. Rukhsana Najeeb,
Principal,
Govt. Medical College, Anantnag.

No: - GMCA/Pur/208(A)/2526-30

Dated:03-12-2024

Copy to the: -

1. Secretary to Govt. Health & Medical Education Department, J&K, Srinagar.
2. Director, Finance, Health & Medical Education Department, J&K, Srinagar.
3. Chief Accounts Officer, Govt. Medical College, Anantnag.
4. Deputy Medical Superintendent M&CCH AH. Govt. Medical College, Anantnag.
5. I/C, website GMC, Anantnag to upload the tender notice on college website.

Detailed instructions to the tenderers:

1. Scope of contract

The service provider is required to serve the food/menu twice a day both in the morning and evening or as per the requirement, to Pregnant ladies admitted in the Hospital. The caterer may also note that the requirement of items may go up or down depending upon the activity level and requirements of the Hospital.

2. Eligibility criteria

The bidder/Service Provider should have a working experience of at least one year in providing Catering Services satisfactorily to reputed organizations namely Central Govt. Units / State Government Units / PSU's / Autonomous Bodies/ Corporate Offices/Medical Institutions. However, in case of Startups experience may be exempted.

ii. **Profile of the company / Agency:** The company / agency should give their details as per the proforma given in Part I.

iii. The Service Provider is responsible to make arrangements for accommodation, utensils, Cooking and manpower etc required for serving the diet to patients.

5. Period of validity of bid.

a) The bid must remain valid for minimum of 90 days from the date of opening of technical bid. A bid valid for a shorter period shall be rejected by the tender inviting authority as non-responsive.

b) The bidder cannot withdraw his bid within bid validity period and after execution of rate contract agreement or issuance of supply order for any of the agreed items.

6. Duration of contract

Once the rate contract is finalized the rate contract shall be valid initially for a period of one month on trial basis and extendable upto two years subject to the satisfactory performance of services during the trial period of one month to be certified by the concerned Dy. Medical Superintendent M&CCH, Sherbagh Anantnag in favour of the agency.

7. Submission of bids

The bids are to be submitted online on Jktenders Portal (jktenders.gov.in), with all the required documents as mentioned below: -

1.	PAN number (Enclose copy)
2.	Experience certificate (Minimum one year)
3.	GST Registration
4.	Valid Trade License (copy)
5.	Valid Food License (copy)
6.	Tenderer details as per Format T1
7.	Declaration form as per format T2
8.	Aadhar Card (copy)
9.	GST Clearance Certificate upto 31 st March 2024
10.	Average turnover of last three financial years not less than 20.00 lacs.

Financial bid format is enclosed in this bid document.

The quantity quoted shall be given only in the format given.

The Bidders shall submit the Bids online on Jktenders Portal in two parts Technical and Financial, and send the copy of **Original EMD and Tender Fee in the form of CDR/FDR/TDR** pledged to Principal Govt. Medical College, Anantnag in a single cover addressed to the Procurement Officer, GMC, Anantnag (Main Campus Dialgam) 192210 before the opening of technical Bid. The envelope shall be clearly superscribed as "**Bid document for Diet for Pregnant Ladies at M&CCH, Sherbagh Anantnag**" with name and address of the tenderer/Bidder.

8. DECLARATION OF SUCCESSFUL TENDERER AND AWARD OF CONTRACT:

Bidder quoting the maximum quantity of food item(s) which should be justifiable with market rates of the items with relevant parameters including quality of food, will be considered as the successful Bidder and may be called for further negotiations if required. The successful Bidder must execute an agreement with the Purchaser (Dy. Medical Superintendent) within 05 working days of receipt of the contract form. The successful tenderer shall sign and date the contract on non-judicial stamp paper of requisite denomination and return it to the Institute. However, the Purchaser is under no obligation to accept any tender received in response to this tender notice and is entitled to reject any or all tenders without assigning any reason whatsoever. The Service provider is to be entirely responsible for the execution of the contract in all respects in accordance with the terms and conditions as specified in the acceptance of tender. The Contract, if awarded, shall be valid initially for a period

of one month on trial basis extendable upto two years from the date of award of contract subject to continuous satisfactory performance and on failure on this aspect by the Service provider, the competent authority will reserve the right to terminate the contract. The period of contract can be extended for such further period at the discretion of the competent authority on same terms and conditions as mentioned in the tender document. The approved Quantity shall be valid for the contract period. The service provider is liable to provide services till settlement of next tender or end of the two-year contract period whichever is earlier.

However, this office is not bound to award the Contract in favor of L1.

9. TERMINATION: The Purchaser, by written notice of 30 days (Thirty days) sent to the Tenderer, may terminate the contract, in whole or in part at any time if any of the stipulated conditions are not met or services and quality of food is not satisfactory for which surprise checks will be conducted by the Canteen Committee or any other authority appointed by him.

However, the Purchaser also reserves the right to terminate the contract at any time, without giving any notice in case of gross violation of the stipulated terms & conditions. For all disputes arising out of non-adherence of any terms stipulated above, Principal, GMC, Anantnag is the final authority, and its decision shall be final. However, the legal jurisdiction for all matters would be Anantnag only.

10. RESOLUTION OF DISPUTES: In case of a dispute or difference between the Purchaser and the Service provider relating to any matter arising out of or connected with this agreement such dispute or difference shall be referred to an arbitrator to be nominated by the Principal. The award of the arbitrator shall be final and binding on the parties of this contract.

Special Conditions of the contract: -

1. **No Accommodation will be provided to the service provider:** - It is the responsibility of Service provider to make arrangements for accommodation, for cooking purposes and for serving diet to patients packed in hygienic aluminium coated packs.
2. The Service Provider will provide his services on all days including Sundays & Holidays.

3. The contractor selected for this service, will be required to maintain highest level of cleanliness and standard of hygiene with regard to the persons under his employment and utensils for serving the food. The Service provider also shall make arrangements for disposal of garbage and left-over food in black / green covers in college bin. **Cleaning of plates & utensils shall be done with hot water, soapy water, duly cleaned and dried & steam sterilization.**
4. The Service provider must employ adult and skilled labour only. **Employment of child labor will lead to the termination of the contract.** The Contractor shall be fully responsible for the conduct of his staff.
5. The Contractor **shall not sublet transfer or assign the contract** to any part thereof. **On the event of sub-letting the contract shall be cancelled.**
6. All manpower required for cooking, serving and cleaning work shall be under own arrangements of the Service provider.
7. **The quality of the raw materials to be used for preparation of food should be of highest standard and fresh. AGMARK spices and condiments to be used. Rice should be fine, good quality, free from contaminates and should be of Agmark variety. The contractor shall ensure that no stock of raw material /consumables beyond expiry date are served.**
8. **The medium of cooking Oil shall be Sunflower/Rice bran Oil to be used.**
9. There shall be no compromise on the quality of food supplied by the Service provider and if any such incidence or food adulteration is found, action deemed fit, including blacklisting the firm, shall be taken by the Competent Authority and all the rules of Prevention of Food Adulteration Act (PFA Act) will apply.
10. **Note: This tender is restricted to the Geographical area of UT of Jammu and Kashmir and the tenders received from outside of UT of J&K shall be rejected without assigning any reason.**

11. Penalty Clause:

Penalty clause	Amount of penalty	Repeat default
Noncompliance on hygiene	Rs.1000/- per occasion	
Poor quality of Rice/Food	Rs.2000/- per occasion	

(TO BE TYPED ON A LETTER HEAD OF THE TENDERER)
FORMAT T₁
TENDER APPLICATION FORM FOR CANTEEN SERVICES ON CONTRACT.

TENDERER DETAILS

1	Name of the Tenderer /Concern	
2	Address	
	Mobile No/telephone/e-mail	
3	Nature of the Tenderer /Concern (i.e Sole Proprietor or Partnership firm or a Company (Attach Proof)	
4	Registration Number of Firm (Attested Copy)	
5	PAN Number of tenderer /Concern (Attested copy should be attached)	
6	GST Registration certificate Number (Attested copy should be attached)	
7	Details of experience (attested photocopies of work orders for last one year)	

Whether each page of Tender have been signed and stamped (Yes/No)-----

Any other information important in the opinion of the tenderer.

Dated:.....

(Signature of Tenderer

Place:.....

with Tamps of the firm

Format T2

Undertaking (To be submitted on Rs. 100/ non judicial stamp paper)

I/We undersigned is /are authorized signatory/signatories of the firm M/s

Address _____

do here by undertake that: -

1. I, the undersigned certify that I have gone through the Terms & conditions mentioned in the tender document and undertake to comply with them.
2. I/we give the rights to Principal, GMC, Anantnag to blacklist me/us if any delay occurs on my part for failure to supply the food items within the appointed time or the food items of desired quality.
3. There is neither any vigilance CBI case or court case pending against the firm, nor the firm has been even blacklisted by any Government or private organization.
4. I / we understand that Principal/ Dean, GMC, Anantnag has the right to accept or reject any or all the tenders without assigning any reasons (s) thereof.
5. That the Quantity quoted is valid for a period of 90 days.

Date **Signature of the tenderer** Place **Full Name**

Financial Bid

Price Bid to Quote Quantity: Offer of Quantity to be submitted in the following sub-heads.

Menu/Name of items	Item Code	Unit	Quantity Offered
1. Rice in gms _____.	Item 1	grams	1.
2. Mutton Meat piece in gms _____.	Item 2	grams	2.
3. Soup in ml _____.	Item 3	ml	3.

Note: The Bidders must note that the Budget for each Patient is fixed @Rs:100 per day for which you are required to serve meals twice a day, so the budget available for per plate/each serving is Rs:50 under NHM.

The Service Provider quoting maximum quantity for the above said item(s) may be considered for the Award of the Contract.

However, if at any stage of tendering it was found that the quantity offered by any Bidder is not justifiable with current market rates, such tenders/Bids shall be rejected summarily.

As it has been observed time and again that some Bidders by way of cheating try to take the benefit of lowest quantities by offering Cheaper prices and there by failing to comply with the T&C's of the Contract after the award of the Contract. Such Bidders shall note that College Administration is not Bound to award the Contract to L1 and such Bids may be rejected without any notice.

In case of tie among bidders, Contract will be awarded to bidder having more experience in providing Diet in Govt. Hospitals.

The Bidders are required to quote the quantity of the above listed items. Any Service Provider not quoting the quantity of all the items shall not be considered for the award of the contract.

Sd/

**Prof. Dr. Rukhsana Najeeb,
Principal,
Govt. Medical College, Anantnag.**